

**National Fire Academy Check List** (01/02/03)

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Name: \_\_\_\_\_ ID: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Station: \_\_\_\_\_ Rig: \_\_\_\_\_ Shift: \_\_\_\_\_ Course Applied For: \_\_\_\_\_

**National Fire Academy Check List**

- ☐ N.F.A. Application Form filled out
- ☐ N.F.A. Application Form Blank (Pre-Signed)
- ☐ L.F.D. Organizational Chart filled out
- ☐ Request to Attend Form
- ☐ Application mailed (Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Admin will complete)
- ☐ Copy of Acceptance sent to Administration\*
- ☐ Letter to Fire Chief/Meals\*
- ☐ Written report to deputy chief of training within 10 days after class/course completion (Mp 209.05)

(\* = If Applicable)

If you have any questions, please call the training division at 441-4966.

**General Information**

This packet is used to assist Lincoln Fire Department personnel and Fire Administration in the application process for courses, schools, and seminars.

For questions concerning Daily Rates for meals contact the account clerk. Additional guidelines may be found in MP 250.00. If you have any questions please contact the Training Division.